Project Closing Planning Phase I

ACTIVITIES	Sub activity	2015												2016												2017							
		1	2	3	4	5	6	7	8	9	10	11	#	1	2	3	4	5	6	7	8	9	10	11	#	1	2	3	4	5	6	7	8
TECHNICAL ACTIVITIES	Realization of the planned activities for components 1, 2 and 3 of the BWPs.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X								
	Sending of the official time extension request to KfW												X																				
	Implementation of the sustainability plan																X	X	X	X	X	X	X	X	X								
	Development of a closure plan in coordination with the protected area (missions to areas)																						X	X	X								
	Making networking/socialization events of the project results in the areas.																						X	X	X								
	Reduction on field activities implementation and bank transfers																									X	X						
	Closing of field activities																									X	X						
	Sending of the proposal for the use of balance to KfW																											X	X				
	Writing of the final reports from the areas																												X	X			
	Writing of the final report of MAR Fund and submission to KfW																														X	X	
	External Final Evaluation Mission (TYPSA)																															X	X
	Compilation and file of the technical documents generated by the Project																													X			
ADMINISTRATIVE ACTIVITIES	Clearance of receivable and payable accounts.																									X	X						
	Transfer of balance to MAR Fund bank account																									X	X						
	Closing of the Project's bank accounts made official by the Bank																											X					
	Conducting finance missions to areas																							X	X	X	X						
	Making the final inventory in the areas and submitting them to MAR Fund																												X	X			
	Making a closing agreement/act between MAR Fund and area managers																														X		
	File of all accounting and accounting entries in the Member Funds files																											X	X				
	Final audit																														X	X	
	Closing of contract with TYPSA																																X