NAME OF THE GRANT / PROJECT

ENVIRONMENTAL AND SOCIAL ACTION PLAN (esap)

*This document presents the indicative content of an Environmental and Social Action Plan (ESAP). It follows MAR Fund’s ESS 1 § 60 to 62.*

*The ESAP is the articulation of all the environmental and social measures and requirements necessary for the project to comply with MAR Fund’s Environmental and Social Policy and Safeguards. It is produced as a result of the environmental and social due diligence. The ESAP is part of the grant agreement between MAR Fund and the grantee.*

*The ESAP fulfills the requirements of the Environmental and Social Commitment Plan requested by some funding organizations and Multilateral Development Banks.*

Date: MONTH – DAY - YEAR

Version: Draft - Final

Circulation: MAR Fund – Other parties - Open

Elaborated by: Name of person (s)

Reviews by: Name of person (s)

The MF-esap-F-NUMBER IS PART OF MAR FUND’s ESMS

# Glossary

|  |  |
| --- | --- |
| Due Diligence | Environmental and Social Due Diligence |
| EIA | Environmental Impact Assessment |
| ERP | Emergency Response Plans  |
| ESAP | Environmental and Social Commitment Plan |
| ES | Environmental and Social |
| ESDD | Environmental and Social Due Diligence |
| ESIA | Environmental and Social Impact Assessment |
| ESMF | Environmental and Social Management Framework |
| ESMP | Environmental and Social Management Plan |
| ESMS | Environmental and Social Management System |
| ESPF | Environmental and Social Performance Framework |
| ESSQ | Environmental and Social (ES) Screening Questionnaire |
| ESS | Environmental and Social Safeguards |
| FPIC | Free, Prior, and Informed Consent |
| GHG | Greenhouse gas |
| GMO | Genetically Modified Organism |
| H&S | Health & Safety |
| LGBTQ+ | Lesbian, gay, bisexual, transgender, queer (or sometimes questioning) and others. + represents other sexual identities including pansexual and Two-Spirit. |
| MAR | Mesoamerican Reef |
| MAR Fund | Mesoamerican Reef Fund |
| OH&S | Occupational Health & Safety |
| PPE | Personal Protective Equipment |
| PS | Performance Standards |
| RfP | Request for Proposals |
| SEA | Sexual Exploitation and Abuse |
| SECF | Stakeholder Engagement and Communication Framework |
| SECP | Stakeholder Engagement and Communication Plan |
| SGBV | Sexual and Gender-Based Violence |
| SIA | Social Impact Assessment |
| ToR | Terms of Reference |

**TABLE OF CONTENTS**

[Glossary ii](#_Toc99105330)

[1 Introduction 1-5](#_Toc99105331)

[2 Environmental and Social Commitments 2-6](#_Toc99105332)

**TABLES**

[Table 1: Measures and Actions 2-6](#_Toc99105299)

# Introduction

*Include here a description of the structure of the document, a one or two-sentence about the grant/project, including its risk-based classification.*

*Refer to the approval of the grant/project.*

*Also, indicate whether it is a draft version or a final version. Write the Introduction after the rest of the document is finalized.*

Write your text here.

Write your text here.

# Environmental and Social Commitments

*List the commitments of the grantee. These are derived from the environmental and social due diligence process.*

Table 1: Measures and Actions

| ESS | ESSQNo | Measure / Action | Execution Term | Responsible | Follow up |
| --- | --- | --- | --- | --- | --- |
| 1 | 1 | Organizational Structure (including measures to enhance their environmental and social capabilities to satisfy the ESMS requirements) |  | Grantee |  |
| 1 | Name a person responsible for environmental and social safeguarding |  | Grantee |  |
| 4 | Establish a Grievance Mechanism to manage complaints and grievances from communities, workers, and other stakeholders |  | Grantee |  |
| 4 | Report to MAR fund on environmental and social matters as per the reporting schedule agreed upon in the grant agreement |  |  |  |
| 2 | 13 | Follow ESS 2 and national legislation to ensure proper conditions of employment and other working conditions related to the project |  | Grantee |  |
| 9 | 88 | Formulate and put into practice a Gender Statement (GS) or a Gender Action Plan (GAP) |  | Grantee |  |
| 10 | 93 | Formulate and implement a Stakeholder Engagement and Communication Plan (SECP) |  | Grantee |  |
| 96 | Disclose information and report to stakeholders, as per the Information disclose matrix |  | Grantee |  |
| N. |  | List other commitments Insert as many rows as needed |  |  |  |

**Disclaimer: MAR Fund is respectful of the legal and institutional national and local environmental and social frameworks and policies, including those relating to human rights, gender, indigenous people, and local traditional communities.**

**I attest and confirm that the information provided in this Environmental and Social Action Plan is true and correct, and I commit to comply with all the mitigation actions established in this document.**

**Name and signature of the grantee**

